FUTURES
Helsby High School

Experience of the Workplace Information 2026 – 2027





All students in Year 10 and Year 12 will complete an experience of the workplace.

Placement dates:

Year 12: 7th to 11th December 2026 (5 days)

Year 10: 13th to 15th July 2027 (3 days)

Work experience gives students the chance to learn more about the world of work and about the type of job or career they might enjoy, as well as helping develop their CV. It can be a transformational experience for a young person.

unifrog

We are using the online platform called **Unifrog** to manage all the administration relating to work experience. This includes things such as collecting information from employers about risk assessments and health and safety policies, and getting parents' agreement for their child's placement to go ahead.

Access Unifrog at:
https://www.unifrog.org/

How the process works

1. The student identifies a suitable placement and agrees it with the employer.
2. The student adds the placement to their Unifrog account (the Placements tool is on their Unifrog homepage).
   Watch the video guide.
3. The Unifrog system emails the employer, the parent/carer and the school to collect the necessary information and permissions. Please note that, for this process to work, it is essential that your child adds the initial information about the placement accurately.

Finding out more

Unifrog have created a set of guides about placements. You need to be logged in to Unifrog first then click on the link.

▶ View the placement guides.

We suggest that this guide is the best one to start with.

▶ Start with this guide.

Next steps

Read the placement guides on Unifrog with your child and then start contacting possible hosts to agree a suitable placement. A good starting place is to speak with your family, friends, and neighbours to see if they have an opportunity at their workplace, linked to a career interest or an opportunity to develop a key employability skill.



Once you have found your placement, please complete the form using this link.