

# **Helsby High School**

## **Summary of Governor Meetings**

### **Autumn Term 2024**

The main agenda items for each meeting included the items indicated below:

#### **Full Governors – Monday 23<sup>rd</sup> September 2024**

- Appointment of Chair, Vice-Chair and Clerk for 2024-25
- Instrument of Governance
- Committee membership for 2024-25
- Link Governors
- Headteacher report
- Safeguarding
- Update on the school's financial position
- Policies

#### **Quality of Education – Monday 7<sup>th</sup> October 2024**

- Appointment of Chair and Vice-Chair for 2024-25
- Science Department presentation
- Link Governors
- Student Progress
- Summer 2024 Exam results analysis
- School Development Plan including SEND
- CPD programme
- Policies

#### **Personal Development, Behaviour and Attitudes - Monday 18<sup>th</sup> November 2024**

- Appointment of Chair and Vice-Chair for 2024-25
- Terms of Reference
- Attendance update
- School Development plan
- Behaviour update
- Safeguarding report
- Link Governors
- School council
- Policies

#### **Resources – Monday 2<sup>nd</sup> December 2024**

- Appointment of Chair and Vice-Chair for 2024-25
- Link Governors
- Health and Safety update
- Update on the school's financial position
- School's 3 year financial plan (2024-2027)
- Review of the site improvement and life extension plan (SILEX)
- Unofficial funds update including auditor appointment
- Staffing update
- Absence update
- Policies

#### **Full Governors – Monday 16<sup>th</sup> December 2024**

- Summer 2024 Exam results analysis
- Review of committee reports
- Update on Governance
- PAN request
- School Development Plan 2024-25
- Headteacher report
- Safeguarding
- Update on the school's financial position
- Policies