



## Provider Access Policy Statement and Access Arrangements

### Introduction

This document sets out the school's arrangements for managing the access of providers to pupils at Helsby High school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key stage' (Year 7-9) and two encounters for pupils during their 'second key stage' (Year 10 to 11). For pupils in the 'third key stage' (Year 12 to 13), particularly those who have not decided on their next steps, there are at least two more provider encounters available during this period, which are optional for pupils to attend.

### Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what careers routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider when appropriate)

### Previous providers

Every year we invite providers such as ASK, local training providers, FE colleges, other sixth form colleges and universities from the local area to speak to our pupils.

## Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school:

<https://helsbyhigh.org.uk/wp-content/uploads/2024/01/Year-11-Destinations-Information-2022.pdf>

Last year our year 13 pupils moved to range of providers in the local area after school:

[Year 13 Destinations](#)

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Eve Dougherty

Telephone: 01928 723551 ext 1322

Email: [edougherty@helsbyhigh.org](mailto:edougherty@helsbyhigh.org)

## Opportunities for access

**As a minimum**, the school offers the six provider encounters required by law as indicated below and a number of additional events, integrated into the school careers programme. Please contact a member of the careers team above for more information on these events or other opportunities.

	Encounter
Year 7 to 8	<ul style="list-style-type: none"><li>• Summer Term Futures Day – training provider encounters</li></ul>
Year 9	<ul style="list-style-type: none"><li>• Early Spring Term – Apprenticeship Talks</li></ul>
Year 10 to 11	<ul style="list-style-type: none"><li>• Autumn Term – Technical and vocational qualification assemblies with FE Colleges</li><li>• Spring Term - University Talk – raising aspirations</li></ul>
Year 12 to 13	<ul style="list-style-type: none"><li>• Autumn Term – University Visit</li><li>• Spring Term – Apprenticeship Fair</li></ul>

## Premises and facilities

Helsby High School will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

**Complaints:** Any complaints with regards to provider access can be raised following the school complaints procedure

<https://helsbyhigh.org.uk/wp-content/uploads/2023/01/HHS-Complaints-Procedure-Dec-2022.pdf>

**Approval and review**

Approved [date] by Governors at Curriculum and Standards Committee

Next review: [date]

Signed: Mr Ian Devereux-Roberts Chair of Governors

Martin Hill Head teacher